

## Sorted Solutions Privacy Policy

**Effective Date:** 12.17.25

Sorted Solutions (“we,” “us,” or “our”) is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you interact with our website, forms, communications, or services. By using our services, you acknowledge and agree to the practices described in this Policy.

### 1. Information We Collect

We may collect the following categories of personal information:

- **Contact Information:** Name, email address, phone number, and any other details you provide when completing forms or communicating with us.
- **Payment Information:** Billing details processed securely through third-party payment providers. We do not store full payment card information.
- **Service-Related Information:** Preferences, notes, communications, and any information you share to help us deliver services effectively.

### 2. How We Use Your Information

We use the information we collect for the following purposes:

- **Service Delivery:** To provide, manage, and improve our services.
- **Payment Processing:** To process transactions and maintain client accounts.
- **Communication:** To send scheduling updates, service confirmations, reminders, and relevant offers or notices.

We do **not** sell your personal information.

### 3. Your Rights Under Texas Law

Texas residents have specific rights regarding their personal data. You may:

- Request access to the personal information we maintain about you.
- Request correction of inaccurate or incomplete information.
- Request deletion of your personal data, subject to legal or operational requirements.
- Opt out of the sale or use of personal data for targeted advertising (we do not engage in these practices).

To exercise any of these rights, please contact us at: **[allison@sorted-solutions.net](mailto:allison@sorted-solutions.net)**

### 4. Data Security

We take reasonable administrative, technical, and physical measures to safeguard your personal information from unauthorized access, disclosure, alteration, or misuse. While no system can guarantee absolute security, we are committed to protecting your data to the best of our ability.

## **5. Third-Party Services**

We may use trusted third-party providers for payment processing, scheduling, communications, or website functionality. These providers have their own privacy practices, and we encourage you to review their policies when applicable.

## **6. Updates to This Policy**

We may update this Privacy Policy periodically to reflect changes in our practices, services, or legal requirements. The “Effective Date” above will be updated accordingly. Continued use of our website or services constitutes acceptance of the revised Policy.